



## **REQUEST FOR QUOTATION / INVITATION FOR NEGOTIATION** **NEGOTIATED PROCUREMENT – TWO FAILED BIDDINGS**

Date: 10 January 2024  
RFQ No.: 100-23-04-1197

1. The **CITY GOVERNMENT OF PASIG**, through the Bids and Awards Committee (“BAC”), has a procurement project for the **Supply and Delivery of One (1) Utility Van and One (1) Pickup Truck - POD** with an Approved Budget for the Contract (“ABC”) of Three Million One Hundred Twenty Thousand Pesos Only (**Php 3,200,000.00**).

ITEM NO.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (PHP)
1	Utility Van	1,100,000.00
2	Pickup Style Service Vehicle	2,100,000.00
<b>TOTAL</b>		<b>3,200,000.00</b>

2. A complete set of the Request for Quotation (“RFQ”) may be acquired by interested bidders upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines on issued by the GPPB, in the amount of Five Thousand Pesos Only (Php 5,000.00).
3. Bidders, except those who have previously participated in any of the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotation.
4. The procurement will be conducted through **Negotiated Procurement – Two Failed Biddings** in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations (“IRR”) of Republic Act No. 9184 (“R.A. No. 9184”).
5. The project shall be awarded as one project having several items that shall be awarded as one contract. Quotations received in excess of the ABC shall be rejected.
6. Interested bidders may obtain further information from the Procurement Management Office at the address given below during office hours, Monday to Friday, from 8:00 A.M. to 5:00 P.M.

7. The schedule of activities are as follows:

ACTIVITIES	SCHEDULE
Advertisement/Posting of Request for Quotation	10 January 2024
Negotiation	15 January 2024 at 10:00 A.M., 7 <sup>th</sup> Floor Meeting Room, Pasig City Hall, Caruncho Avenue, San Nicolas, Pasig City

8. Following completion of the negotiations, the BAC shall request all suppliers, contractors or consultants in the negotiation proceeding to submit on a specified date, the following documents, in a sealed envelope addressed to the “Bids and Awards Committee, 4<sup>th</sup> Floor, Pasig City Hall” and properly marked with the project title, name of bidder, address of the bidder, and contact details of the bidder:

- Valid PhilGEPS Certificate of Registration and Platinum Membership
- Mayor’s Permit (or recently expired Mayor’s/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor’s Permit before the award of contract
- Latest Income Tax Return for the preceding Tax Year, whether calendar or fiscal
- Omnibus Sworn Statement supported by an attached document showing proof of authorization, i.e. duly notarized Secretary’s Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney, in case of Sole Proprietorship
- Duly accomplished Request for Quotation

9. Quotations submitted after the scheduled submission of quotations shall not be accepted.

10. Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).


11. To guarantee the faithful performance of the winning bidder’s obligation, it shall post a Performance Security prior to the signing of the contract, in accordance with any of the following forms prescribed in Section 39.2 of the 2016 Revised IRR of R.A. No. 9184.

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**PASIG BIDS AND AWARDS COMMITTEE**

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8628-3395 \* (02) 8641-1111 loc 1461 \*  bidsandawards@pasigcity.gov.ph \*



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12. The Performance Security shall remain valid until issuance by the City Government of Pasig of the Certificate of Final Acceptance (Certificate of Completion). The Performance Security may be released after the issuance of the Certificate of Final Acceptance (Certificate of Completion), subject to the conditions stipulated in Section 39.5 of the 2016 Revised IRR of R.A. No. 9184.
13. The **CITY GOVERNMENT OF PASIG** reserves the right to reject any and all proposal/s, cancel or terminate the conduct of procurement activities, or not award the contract in accordance with Sections 35.6 and 41 of the IRR of R.A. No. 9184, without thereby incurring any liability to the affected bidder or bidders.
14. For any clarification, you may contact us at telephone no. (02) 8641-1111 loc. 1461 or send us an email at [bidsandawards@pasigcity.gov.ph](mailto:bidsandawards@pasigcity.gov.ph)

**SGD**

**ATTY. BEA THERESE P. VILLANUEVA**


Officer in Charge, Procurement Management Office

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# REQUEST FOR QUOTATION

Date:  
RFQ No.: 100-23-04-1197

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/Shop: \_\_\_\_\_

Address: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration Number (required prior to award): \_\_\_\_\_

					Approved Budget		Price Offer	
Item No.	Item Description	Brand Name  <small>(indicate the "BRAND" be offered, or the manufacturer's name)</small>	QTY	UOM	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Utility Van, ENGINE: EURO 4 COMPLIANT Engine Size: 1.5 l to 2.0 L Displacement: 1,496 cc to 2,000 cc Number of Cylinders: 4 Number of Valves: 16 Transmission: Type5-Speed Manual  PERFORMANCE Drivertrain Rare		1	unit	1,100,000.00	1,100,000.00		

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<p>Wheel Drive  Max Output (HP):  minimum of 97 hp  @ 6,000 rpm  Max Torque (nm):  minimum of 134  Nm @ 4,400 rpm</p> <p>FUEL TYPE: DEISEL  EURO 4  COMPLIANT FUEL  Capacity: minimum  of 43 L  Fuel Consumption:  8.4 L/100 km  Rage: 511 km</p> <p>DIMENSIONS  Length: minimum  of 4,300 mm  height: minimum  of 2.015 mm  Max Cargo:  minimum 720 L  Number of Doors:  3  Seating Capacity:  minimum of 12  seater capacity</p> <p>SAFETY AND  SECURITY  Driver's Airbag  Front Passenger's  Airbag  Anti-lock Brake  System (ABS)  Wheel size: 175 R  14 Steel  Wheels Metal  Type: Steel  Brakes: Ventilated  Dics/Drum Type  Airconditioning  System: Manual</p>						
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	<p>Airconditioning Entertainment: System 2Din AM/FM/CD/MP3 Connectivity: AM/FM/USB/Bluetooth/Aux/MP3 connectivity with 2 speakers Power Steering</p> <p>TERMS AND CONDITIONS Body Color: White with City Logo and Water proof and fade proof vinyl stickers, with preffered design Delivery: 60 calendar days With Three Years LTO Registration With GSIS Inusurance Warranty: 100,000 KM or 3 months which ever come first</p>							
2	<p>Pickup style Service Vehicle, ENGINE: 4- Cylinder, 16-valve Variable Nozzle Turbo with Air- cooled Intercooler Engine Size: 2.4 to 3.0 L Displacement: 2,393 to 3,000 cc Number of Cylinders: 4 Number of Valves:</p>		1	unit	2,100,000.00	2,100,000.00		

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<p>16</p> <p>Transmission type: 6-Speed Automatic Transmission</p> <p>PERFORMANCE Drivetrain Rear- Wheel Drive Max Output (HP): minimum of 148 hp @ 3,400 up to 4,000 rpm Max Torque (nm): 400Nm @ 1,600 up to 2,000 rpm</p> <p>ECONOMY &amp; ENVIRONMENT Fuel Type: Diesel Fuel Capacity: 80 up to 90 Litters</p> <p>DIMENSIONS Length: minimum of 5,335 mm Width: minimum of 1,855 mm height: minimum of 1,815 mm wheelbase: minimum of 3,085 mm Turning Circle: minimum of 6.4 m Ground Clearance: minimum 279 mm Wading Depth: minimum of 70 cm Number of Doors: 4 Number of Seats: 5</p> <p>SAFETY AND SECURITY Driver's Airbag</p>						
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<p>Front Passenger's Airbag  Knee Airbag optional  Electronic Brake Distribution  Anti-Lock Brake System (ABS) with Electronic Brake Force Distribution  Immobilizer  Security Alarm  Stability Control  Electronic Door Lock  ISOFIX</p> <p>FEATURES  Rear Parking Sensors  Wheel Size: 17 in  Wheel Metal type: Alloy  Airconditioning System: Auto  Entertainment System: 6.75-inch Touchscreen with AM/FM via 6 speaker  Connectivity: Aux, Bluetooth, USB, Apple CarPlay, Andriod Auto, and Smart Device Link  Navigation Ready  Keyless Entry  Power Steering  Power Windows  Power Outlet  Steering Wheel Audio Control</p> <p>TECHNOLOGY</p>						
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	<p>Hill Start Assist</p> <p>TERMS AND CONDITIONS</p> <p>Color: White with preferred installation of Logo and Decals vinyl waterproof, faded proof sticker</p> <p>Delivery: within 60 calendar days</p> <p>With Three Years LTO registration</p> <p>With TPL Insurance with Standard Tools</p> <p>With Free Labor for the first 1,500 KM and 5,000 Km check up</p> <p>Warranty: 100,000 KM or 3 months whichever comes first.</p>						
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<b>Total</b>	<b>3,120,000.00</b>
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**Note: The prices per item in the total price offer (regardless if the project is considered as one contract or several lots) must not exceed the approved unit price per item.**

**DELIVERY TERM: 60 calendar days**

**DELIVERY PLACE: OGS Warehouse, Brgy Sto. Tomas, Pasig City**

**PAYMENT TERM: Within 45 days after completion of delivery and inspection and acceptance by the Procuring Entity as evidenced by a Certificate to that effect**

**I hereby certify that the products to be delivered will conform to the specifications stated in the Item Description and provisions in the Terms of Reference, if any, and I hereby agree to the Terms of Delivery indicated in the submitted form.**

**Conforme:**

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**Signature over Printed Name**

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**Position**

Duly authorized to sign quotation/offer for and on behalf of \_\_\_\_\_


**(Please indicate Company Name)**

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## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

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REPUBLIC OF THE  
PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];


3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units,

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foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working

Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;


7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;

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- c. Making an estimate of the facilities available and needed for the contract to be bid, if any;and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_,  
 20\_\_\_\_\_ at \_\_\_\_\_,  
 \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS  
 AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**


*[Format shall be based on the latest Rules on Notarial Practice]*

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